



California Community Colleges Banner Group

**CONFERENCE PROGRAM
September 30, 2010**

Walnut Creek Marriott

Hosted by

Sierra Community College District

and

SunGard Higher Education

California Community Colleges Solution Center

WELCOME!

**California Community Colleges Banner Group,
Sierra Community College District,
and
SunGard Higher Education CCC Solution Center
welcome you to the
2010 3CBG Northern Conference!**

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Chair: **Jeannine Methe**, Chabot-Las Positas CCD
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College of the Sequoias	Skyline College
College of the Siskiyous	Santa Barbara City College
Cuesta College	Sierra College
Feather River College	Solano Community College
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De Anza College	Ventura County CCD
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SunGard Higher Education CCC Solution Center

SunGard Higher Education created the California Community Colleges Solution Center (C3SC) to support the constantly evolving regulatory and administrative environment unique to the California Community Colleges.

The C3SC works with client institutions to analyze the impact of changes to administrative, business and reporting processes and to produce localized versions of SunGard Higher Education products to support them.

General Session

Thursday, September 30
9:30—10:30 a.m.

Welcome and
Introductions

Jeannine Methe

*Chair, 3CBG
Chief Technology Officer
Chabot-Las Positas
Community College District*

Keynote Speakers

Hon. Paul Fong

*Member, California State Assembly
22nd District*

Jennifer O'Brian

*Product Owner, Banner General
SunGard Higher Education*

Breakout Sessions

Session Group A - 10:45—11:45 a.m.

Luncheon - 12 noon

Session Group B - 1:15—2:15 p.m.

Session Group C - 2:30—3:30 p.m.

Session Group D - 3:45—4:45 p.m.

3CBG Annual Conferences

2000 - Yorba Linda

2001 - Ventura

2002 - Burlingame

2004 - San Diego

2005 - Bakersfield

2006 - San Diego

2007 - Newark

2008 - Costa Mesa

2009 - Costa Mesa; Walnut Creek

Breakout Sessions

Session Group A - 10:45—11:45 a.m.

A1 Financial Aid 10:45 a.m.

California F

Are We Setting Up and Processing BOGW the Same Way?

Dottie Marron, Principal Student Functional Consultant, SunGardHE
Mollie Delgado, Senior Principal Financial Aid Functional Consultant,
SunGardHE

Have you set up the processing of BOGW the way the California Solution Center thought you would?

Have you found a better way or do you know how to make it work better? We will review the basic set-up with input from any of you who have found a different way of making it work correctly.

A2 Student A/R, Finance 10:45 a.m.

Contra Costa 1

Releasing Refunds

Antonio Trepesowsky, Student Functional Consultant, SunGardHE

A detailed look at how issuing refunds, student requested and Financial Aid, can be arranged in Banner.

A3 Student 10:45 a.m.

California D-E

Enhanced Positive Attendance Collection

Paulo Madrigal, Interim Director, Community Education, Mt. SAC
Chuong Tran, Senior Systems Analyst/Programmer, Mt. SAC

Mt. San Antonio College developed two enhancements for the collection of positive attendance: 1) weekly collection; and, 2) lab check-in/out attendance. The weekly collection process is used by the Community Education Division. It is a web-based application for faculty to enter attendance hours each week which enables the division to closely track hours and FTES. The lab attendance system is used by both credit and non-credit programs. Students scan the ID's upon entering the lab and scan out when leaving. Attendance hours are rolled to SFRSTCR at the end of the term.

Breakout Sessions

Session Group A - 10:45—11:45 a.m. *(continued)*

A4 **Technical Luminis SSB** *10:45 a.m.* **Contra Costa 2**

Planning for Luminis 5 Migration

Chien Shih, Director, Information Systems and Operations, Foothill DeAnza CCD

Ward Maddux or designee, Senior Technical Consultant, SunGardHE

A high-level demo of Luminis 5 followed by a technical presentation/discussion of Luminis 5, its five technical components and their interaction, followed by the Baseline delivered integrations. After a strong foundation of what Luminis 5 is, the presentation will move to the steps Foothill DeAnza Community College District will be using to plan its migration and installation of Luminis 5.

Session Group B - 1:15—2:15 p.m.

B1 **Financial Aid** *1:15 p.m.* **California F**

Direct Loan Processing

Carol Linsley, Senior Functional Financial Aid Consultant, SunGardHE

Now that Direct Loan is a reality for all colleges the hard work of managing the program has begun. This session is designed to review the day to day requirements for making corrections in Banner, using the new PLUS processing capabilities, sending and receiving files to and from COD loading, Reconciliation.... Join us as we get into the details.

B2 **Student** *1:15 p.m.* **California D-E**

Implementing Enhanced Waitlisting in Banner 8

Bob Hughes, Applications Support Manager, North Orange County CCD

Eric Raznick, ITS Director, San Mateo County CCD

This past year the San Mateo and North Orange County Community College Districts implemented the new enhanced waitlisting feature in Banner 8. Attendees will see a review of the forms used to configure the waitlisting module, learn how the feature was implemented in these two Districts, and hear our experiences and lessons learned.

Breakout Sessions

Session Group C - 2:30—3:30 p.m. *(continued)*

C2 Human Resources, Finance 2:30 p.m. *Contra Costa 1*

Salary Planner: A New Approach

Julie Monfette, Principal Human Resources Consultant, SunGardHE

After a general review of the functionality, we will discuss the various ways you can push position control information out to departments to assist them with managing their own position budget information. Salary Planner can also be used by end users to obtain lists for various reporting needs.

C3 General Interest 2:30 p.m. *California D-E*

Tips and Tricks: Functional

Antonio Trepesowsky, Student Functional Consultant, SunGardHE

You use Banner every day. Have you ever wondered why on one form Banner behaves one way but on a different form Banner behaves a different way? Do you struggle remembering Banner form names? Do you wish there were a faster way to get records out of Banner? Does using Job Submission cause you stress? This session covers Banner basics, things every Banner user should know, regardless of area. Plus we'll cover advanced features you probably wished existed and didn't know they already did (like data extract and advanced queries). Learn to use Banner better. Be empowered.

C4 Technical, Luminis, SSB 2:30 p.m. *Contra Costa 2*

Messaging Through Banner and Luminis

Mike Rose, Senior Programmer/Analyst, Ventura County CCD

Bill Pearce, Principal Consultant, Strata Information Group

VCCCD has implemented custom Luminis Smart Events (aka Personal Alerts) triggered by events in Banner, such as drops for unmet prerequisites, drops for non-payment, early alerts, etc. We have also standardized delivery of Smart Events and SMTP emails through a central process via chron. This session will explain the setup of both of these functions, and will include a demo of how they work.

Session Group D - 3:45—4:45 p.m.

D1 Technical, Financial Aid, SSB 3:45 p.m. *Contra Costa 2*

Leveraging Financial Aid Self-Service

Bob Hughes, Applications Support Manager, North Orange County CCD

New functionality for Financial Aid Self-Service was delivered with Financial Aid 7.13 and Banner 8. The North Orange County Community College District has begun using this new feature to streamline the Financial Aid process for students. Students can request bookstore advances and acknowledge terms and conditions on-line, reducing lines and paper processing. This presentation will step through the Banner screens used to set up FA Self-Service and demonstrate how it is being used at NOCCCD.

Breakout Sessions

Session Group D - 3:45—4:45 p.m. (continued)

D2 Finance 3:45 p.m.

Contra Costa 1

Using Banner Finance for Construction Accounting

Jon Langlois, Senior Finance Functional Consultant, SunGardHE

Using Banner Finance's Grant Module to track and monitor Capital Construction, not just Research Grants (think Prop 39 Bonds), identifying the Banner forms to define such Capital Construction Projects, show how the Expenses and Revenues are tracked, looking at Fiscal Year basis and Grant-Inception-To-date basis over multiple Fiscal Years, discuss possibilities of how to define and track construction Phases, describe how to define the granting agency's Account Numbers for each Grant, and illustrate the process to associate the agency's Account Numbers with your Banner Finance Account Codes.

D3 Finance, Student AR 3:45 p.m.

California D-E

Credit Card Payment Systems - Round Table Discussion

Edgar Coronel (Facilitator), Associate Director, Information Technology Services, San Mateo County CCD

Whether you use Official Payments, TouchNet, or another system for processing credit card payments, come to this session to share your questions, problems, challenges, and successes with colleagues from other colleges. IT staff involved in implementing credit card processing systems through Banner, business office staff responsible for reconciliation of payment records with student accounts, A&R staff, cashiers -- all are welcome to join in this discussion.

D4 General Interest 3:45 p.m.

California F

Banner Project Management Tools and Tips

Mike Rose, Senior Programmer/Analyst, Ventura County CCD

Bill Pearce, Principal Consultant, Strata Information Group

Dottie Marron, Principal Student Functional Consultant, SunGardHE

This session will cover procedures you can follow when upgrading to a new version of Banner. Steps include planning, testing, and tracking issues and impacts. SGHE will review spreadsheets used for these purposes. VCCCD will demonstrate the use of Trac and Subversion open source packages for managing its Banner 8 upgrade, and for implementing Luminis upgrades.

*Ice Cream Break
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Library	Library	123	\$123.45	2010-01-01	2010-12-31
Financial Aid	Financial Aid	45	\$456.78	2010-01-01	2010-12-31
Counseling	Counseling	78	\$789.01	2010-01-01	2010-12-31