

Classified Consultation Group

Meeting Minutes

05/11/2020

2:00 – 3:00 PM

Location: ZOOM

Attendees: Liz Auchincloss (Chair, CPC Rep), Beth Taylor-Schott, Jesse Felix, Sherie Higgins, Regina Reese (CPC Rep), Josie Tapia

Absent: Cheryl Brown (CPC Rep), Erik Erhardt, Sally Gill, Valdas Karalis, Mary Saragosa, Sara Volle, Michael Gamboa

1. Call to order

2. Roll call

3. Meeting Protocol Review

4. Discussion Items

4.1. Approve minutes from 04/27/2020 -minutes approved

4.2. Discuss CPC Agendas 05/12/2020

- Meeting with Dr. Goswami, Lyndsey, Michael and negotiating team: Liz, Beth, Jason, Loren, Mary, Mark Moore, concerning replacing people who took SERP. Issue came up in CPC how to replace positions-how to back fill classifieds. Fill out form from CCG about impacts of staff reductions or fills on classified staff. Hourlies have been cut another 10%, tutors 15%.
- CPC Budget update-doesn't look good. Ask CPC how information is going to get out during absence of Shared Governance groups and meetings during summer?
- PEC Annual Report will be presented to CPC. PDAC Annual Report will also be presented. There will be a virtual Resource Center for professional development (replaces faculty system). Managers and staff will use tool for now, not part of FRC.
- Shanahan will give a Position Count Report to CPC.

4.3. Accreditation Committee Report - Liz and Beth

- Webinar Standard IV good attendance. Resource Guide updates at CPC meeting; parallel of Dr. Goswami Resource Guide and Improvement Plan. Wait until Fall for Dr. Goswami's Resource Guide. Controversy Resource Guide-faculty not involved in number 6? Update from Dr. Goswami-do we need to update MOU?

4.4 BPAP for Review– AP 5050 Student Success and Support Program, AP 2735 Board Member Travel - Due back in Fall.

4.5. BPAP for Information - AP 2410 - Board Policies and Administrative Procedures, AP 5500 - Standards of Student Conduct, AP 7348 - Accommodations, BP 3720 - Computer and Network use

4.6 Discuss forming an LTA group similar to the SPA group - Regina

- Regina sent emails to CCG members to get input on making a LTA Group similar to the SPA Group. LTA Work group would include representatives from different areas and LTA's would have the opportunity to share their different duties; a good way for people to connect. There are 17-19 LTA's, some 10, 11, or 12 month employees.

4.7 Outstanding Classified Employee of the Year selection date

- More information during June meeting.

5. Next regular meeting – Next CPC is in the Fall. We may need a special summer meeting. Adjournment.