

**Santa Barbara City College  
College Planning Council  
Tuesday, October 30, 2012  
3:00 p.m. – 4:30 p.m.  
A218C  
Agenda**

**1.0 Call to Order**

- 1.1 Approval of 10/16/12 CPC Minutes, (Att. 1.1)

**2.0 Announcements**

**3.0 Information Items**

- 3.1 Upcoming dates for CPC:
- November 6
  - November 20
  - December 4

**4.0 Discussion Items**

- 4.1 Review of the 2011-2014 District Technology Plan – P. Bishop (Att. 4.1)

The review of the 2011-2014 District Technology Plan has already been through ITC, DTC, and Academic Senate. CPC will review it and at the November 6 CPC meeting the District Technology Plan will be an action item for approval.

- 4.2 Proposed Mission Statement Review Process – L. Gaskin

The Board of Trustees has established as one of its 2012-13 goals the review of the college's mission statement as a starting point to coalescing and refining our planning process into an integrated structure. The President will provide an overview of the process being proposed for review of the mission statement.

**5.0 Action items**

- 5.1 Operations Program Review information on new van for van pool – J. Sullivan

The total estimated cost for the program review items from operations departments is \$146,900 which was approved by CPC at the October 16 meeting with the exception of the \$25,000 for a new van for the van pool pending a cost-analysis which CPC will review at this meeting.

- 5.2 Budget Development Timeline for 2013 – 14 Budget - J. Sullivan and L. Gaskin (Att. 5.2)

The budget development timeline for the 2013-14 budget provides the schedule from October, 2012 through September, 2013. The schedule covers the development of program

review, budget assumptions, tentative and adopted budgets, critical dates and the consultation process.

### 5.3 Emergency Operations Request – J. Sullivan

Emergency Operations is requesting \$26,000 from contingency in the equipment fund to purchase communications equipment for the emergency operations center. The equipment consists of 8 radios, flashlights, repeaters (including installation) to allow communication across the entire campus and between the campus and Wake and Schott centers during an emergency. There is no equipment available for this currently.

### 5.4 Integrated Planning Work Group - Lori Gaskin

The President is requesting CPC form a workgroup to evaluate the college's overall planning framework and develop an integrated approach linking the varied elements of that structure. R. Else, Sr. Dir. Inst. Assessment, Research & Planning will be heading up this group.

### 5.5 Conversions of Non-credit, Non-enhanced FTES to Fee-Based (Tuition) for 2012-2013 – O. Arellano

At its special meeting on June 20, 2012, the Board of Trustees provided direction to the Continuing Education Division to convert 40% of the non-enhanced FTES to fee-based (tuition) in fall 2012, and 20% in winter 2013. This has been accomplished.

It is the recommendation of the Continuing Education (CE) Council that no additional conversions occur beyond the 60% for the 2012-2013 year in anticipation of full conversion with the launching of the Center for Lifelong Learning in fall 2013. The CE Division is requesting a recommendation from CPC.

## 6.0 Adjournment

- 6.1 The next regularly scheduled CPC meeting will be Tuesday, November 6 in Room A218C, 3:00 p.m. - 4:30 p.m.