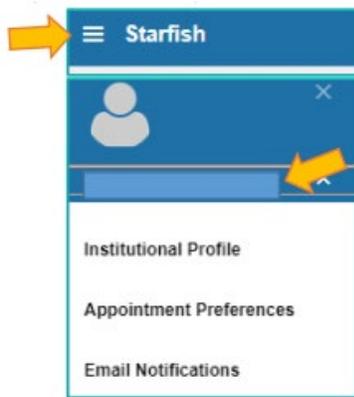


How to Sign Up for Text Message Appointment Reminders in Starfish:

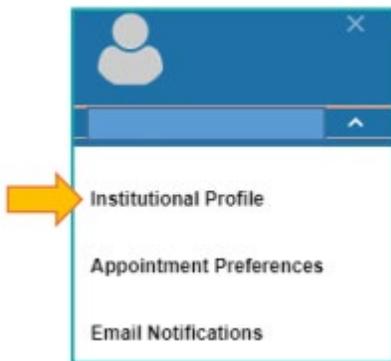
1. Sign in to pipeline (pipeline.sbcc.edu).
2. Click on the Starfish icon at the top of the home page.



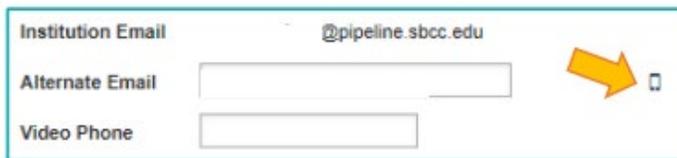
3. In Starfish, click on the menu (upper left) and click on your name to see more options.



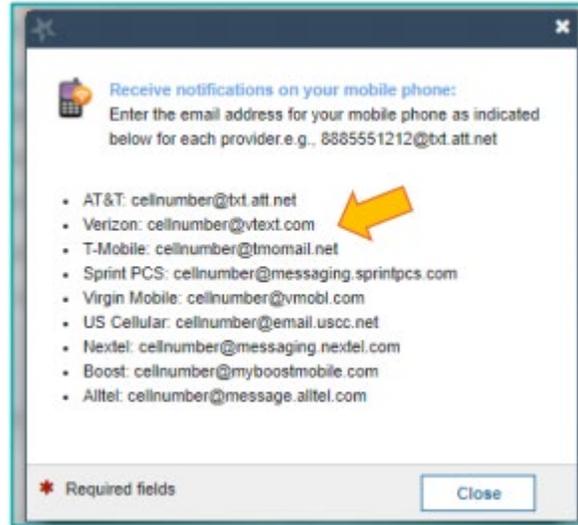
4. Select "Institutional Profile."



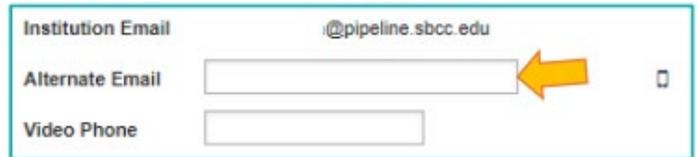
5. Click on the phone icon next to your "Alternate Email."



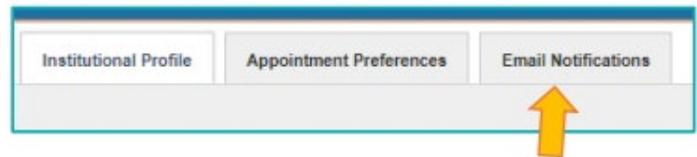
6. Find YOUR cell provider to see that domain name to add to your phone number. For example, if your provider is Verizon, your alternate email should be 8059650581@vtext.com.



7. Enter your phone number's "email" (see example in step #6) into the "Alternate Email" box provided and hit "submit."



8. You can customize your appointment reminders by clicking on the "Email Notifications" tab at the top of the page.



9. We recommend setting your reminders to "the day before" and at least "45 minutes" before your appointment. Remember to hit "submit" to save all changes!

